

DIY eTranscripts: A Guide to Building your own Electronic Transcript and Certified Document Solution

Kristin Schuette
Associate Registrar for Technology
schuett1@msu.edu

AACRAO Tech 2012
July 1, 2012



Registrar's website: reg.msu.edu

The screenshot displays the Michigan State University Registrar's website. At the top, the MSU logo and 'Office of the Registrar' are visible. A horizontal navigation bar contains several menu items: 'About Us & Data', 'Calendars', 'Policies & Regulations', 'Enrollment & Registration', 'Programs & Courses', 'Graduation & Honors', 'Student Services', and 'Faculty & Staff'. Below this, a 'Quick Links' sidebar on the left lists various services, with 'Transcripts' highlighted by a red box. A central image shows a campus scene with a pond. To the right of the image is a 'Student Services' dropdown menu, also with 'Transcripts' highlighted by a red box. Below the image is a section titled 'Upcoming Important Dates' with a list of dates and descriptions. At the bottom, the MSU logo and footer text are present.

Quick Links

- Academic Calendar
- Academic Programs
- Address Changes
- Classroom Events
- Confidential Message Center
- Course Descriptions
- Degree Navigator
- Enrollment and Registration
- Faculty/Staff Forms
- Frequently Asked Questions
- Graduation Application
- Instructor Systems
- Schedule of Courses
- Summer Study
- Transcripts**

Student Services

- Student Services
- Address Changes
- Confidential Message Center
- Continuing Education Unit (CEU) Participant
- Degree Navigator
- Emergency Contact System
- Enrollment Certification
- Guest Application for Another Institution
- Michigan Transfer Network
- Satisfactory Academic Progress Forms
- STUINFO
- Transcripts**
- Transfer MSU
- Veterans Certification

Upcoming Important Dates

- 6/28/12 Classes end for First Summer Session
- 6/29/12 Middle of Full Summer Session. NOTE: Special Session Middle of Term dates are computed separately. See web Schedule of Courses.
- 6/29/12 On-line grading available to instructors (by 10 a.m.) for First Summer Session.
- 7/2/12 Classes begin for Second Summer Session
- 7/3/12 All grades for First Summer Session courses are due by 4 p.m. Grades not reported by 4 p.m. can not be included in end-of-summer official University reporting.
- 7/4/12 Holiday -- University closed

MICHIGAN STATE UNIVERSITY | Site Map | Contact Us | Search MSU
© 2012 Office of the Registrar, Michigan State University Board of Trustees. East Lansing, MI 48824
MSU is an affirmative-action, equal-opportunity employer.

Transcript Information

Michigan State University Transcript Request

MSU transcript requests submitted by 1pm EST are processed and sent the same business day. All others will be processed and sent the next business day. If you are a current or recent student please review your records in STUINFO to ensure everything is complete before submitting the transcript request. All information as it is stated in [STUINFO](#) will be reflected on the transcript. All grades, regardless of level (undergraduate, graduate, etc.), will be included on the transcript.

To order your transcripts online, your identity must be validated.

Validate and order using MSUNet ID and password (recommended for current and recent students).

- or -

Validate and order using date of birth and either PID (student number) or SSN.

If you are unable to use the electronic system, follow the instructions on the [Transcript Request Mail-in Form](#).

If you are the intended recipient of a transcript and have a Secure Access Code, proceed to the [MSU Official Electronic Transcripts](#) page.

[Former Grading and Grade-Point Systems](#)

[Transcript Key](#)

If any questions, please contact our office at 517-355-3300 or via email at reg@msu.edu.

Michigan State University College of Law transcripts cannot be ordered through this site. For information about ordering College of Law transcripts, contact the [College of Law Registrar's Office](#).



Online Transcript Requests

Electronic Signature

- MSU NetID & password
- Name, Birth Date, Student Number and/or SSN

Holds

- Check for holds – direct to office with hold and stop order

Address Update

- Updated student address sent to Change of Address System

Online Orders vs. In Person/Mail

- 2002 : 39%
- 2006: 57%
- 2012 (to date): 77%



Transcript Request Form

Delivery Format

- Electronic (PDF)
- Paper

Transcript Order #1

Is the transcript going to be sent to you? Yes No
Please note: If an official transcript is needed, the transcript must be sent directly to the business or institution by Michigan State University.

Delivery Format **Electronic (PDF)** - Intended recipients will receive an email with a secure access code and a link to a secure website where the Official Transcripts are presented via PDF. [More information about electronic delivery.](#)

Paper - The traditional delivery method of paper sent via US Mail.

Number of copies to send to the following recipient

Institution or Recipient Name

Email Address

Address Line 1/Attention To

Address Line 2

Address Line 3

Address Line 4

Country

City

State or Province

Zip or Postal Code

Additional Information
(Application Number, Different Name, etc.)



More information about electronic delivery...

The Process

- Student provides recipients email address
- Student notifies recipient transcript will be delivered electronically – expect email from rotran@msu.edu
- Registrar's Office processes order
- Recipient emailed Secure Access Code and a link to the website
- If valid code is entered, transcript presented in PDF format

Advantages

- Quick response time: transcript delivered <1 day (often hours!)
- Delivery and viewing email notices to student
- No need for recipient to create user account on RO site



More information continued...

Security

- Secure Access Code is a very long, random string of characters, numbers, and symbols
- IP address blocked after multiple, incorrect attempts
- Transcripts only available for 30 days
- Transcripts can only be viewed 20 times

Questions

- Is this process safe?
- I did not receive the transcript directly from the MSU Office of the Registrar website myself. Is it official?



Transcript Request Form

Electronic (PDF)

- Quantity limited to 1
- Email address required

Transcript Order #1

Is the transcript going to be sent to you? Yes No
 Please note: If an official transcript is needed, the transcript must be sent directly to the business or institution by Michigan State University.

Delivery Format **Electronic (PDF)** - Intended recipients will receive an email with a secure access code and a link to a secure website where the Official Transcripts are presented via PDF. [More information about electronic delivery.](#)
 Paper - The traditional delivery method of paper sent via US Mail.

Number of copies to send to the following recipient

Institution or Recipient Name Sparty Business

Address Line 1/Attention To 101 Administration Rd

Address Line 2

Address Line 3

Address Line 4

Country

City

State or Province

Zip or Postal Code

Additional Information
 (Application Number, Different Name, etc.)



Order Review & Submission

MSU Transcript Request - Order Summary	
Please review your order and, if correct, click the submit button below.	
Order Date: 6/25/2012	
Name: <input type="text"/>	Name of record at MSU: <input type="text"/>
PID: <input type="text"/>	Date of Birth: <input type="text"/>
Phone: <input type="text"/>	Email: <input type="text"/>
Order #1 Details	
Sent to you?	No
Institution or Recipient Name:	Sparty Business
Delivery Format:	Electronic
Number of Copies:	1
Email Address:	spartybusiness@msu.edu
Address:	101 Administration Rd East Lansing, MI-Michigan 48823 US-United States
Other:	-
Your Address	
To update MSU's record of your permanent address, enter/update the information below and check here: <input type="checkbox"/>	
Street Line 1:	<input type="text"/>
Street Line 2:	<input type="text"/>
Country:	United States <input type="text"/>
City:	East Lansing <input type="text"/>
State:	Michigan <input type="text"/>
Zip code:	48823 <input type="text"/>
Phone number:	5177751940 <input type="text"/>
<input type="button" value="Submit Order"/>	

“Thank you.

Your transcript request has been submitted and will be processed within one business day.”



Orders Loaded to SIS

- RO Staff runs a “macro” program to load the order to the Student Information System (SIS)
- Data should be good, due to up-front checks (identity, holds, etc.), very few load errors
- Orders loaded quickly – about 5 minutes to load 100+ orders
- As each order is loaded, the program pauses if a potential match to a registered user is found and prompts RO Staff to **override paper** delivery
...what may have been paper is now **electronic**...



Registered Users

- Registered User: an educational institution, business, or association receiving all transcripts from MSU electronically, via fax or the website (email to view PDF)
- 25 Registered Users
 - 15 Email
 - Average almost 2,000 logins/year
 - User can view all transcripts directed to institution from one initial page
 - 10 Fax
 - Average 1,500 faxes/year



Registered User Detection Example

- A former student orders transcript to be delivered to Lansing Community College (LCC):
 - Enrollment Services-1121
 - Lansing Community College
 - P.O. Box 40010
 - Lansing, MI-Michigan 48901
- The program detects a potential match due to keyword matches in address:
 - “Lansing Community College” or “LCC”
 - and -
 - “Enrollment” or “Admissions” or “Registrar” or “40010”
 - and -
 - City = “Lansing”



Registered User Detection Example

- Prompt for RO Staff:

Fax/Email Institution possibly detected. Should this transcript be Faxed/Emailed to the Institution? 'Yes' to fax/email, 'No' to mail.

- If No, paper delivery as usual
 - If Yes, transcript delivered via fax/email – no paper!
- LCC is a registered “email” user, therefore an email notification will be sent to LCC indicating a transcript is ready for pick-up



eTranscript Generation

- SIS writes transcripts to a text file
- Text file Ftp'd to RO server
- RO Program:
 - Opens the text file and reads each line, detecting information, such as student name and number and recipient name, fax or email, and address
 - Creates a PDF file for each student/transcript
 - Information for each transcript recorded in a log table: student name, recipient name & address, secure access code



eTranscript Generation (continued...)

- Fax delivery
 - Transcript immediately sent to fax server and delivered to recipient secure fax machine
- Email delivery
 - Email notice immediately sent to recipient for transcript pickup
- “FYI” email sent to student if online order and electronic delivery requested



Recipient Email

Email sent with *Secure Access Code*, even to registered users

From: Office of the Registrar Transcripts <rotran@msu.edu> Sent: Mon 6/25/2012 5:10 PM
To: Sparty Business (spartybusiness@msu.edu)
Cc:
Subject: Michigan State University Official Transcript

To: Sparty Business
spartybusiness@msu.edu
101 Administration Rd
East Lansing, MI 48823

Subject: Michigan State University Official Transcript

SPARTY A. STUDENT has ordered an official transcript for you.

In order to view the official, electronic transcript, please go to the web site detailed below and enter the Secure Access Code.

Web Site: <http://www.reg.msu.edu/Transcripts/ETranscript.asp>

Secure Access Code:

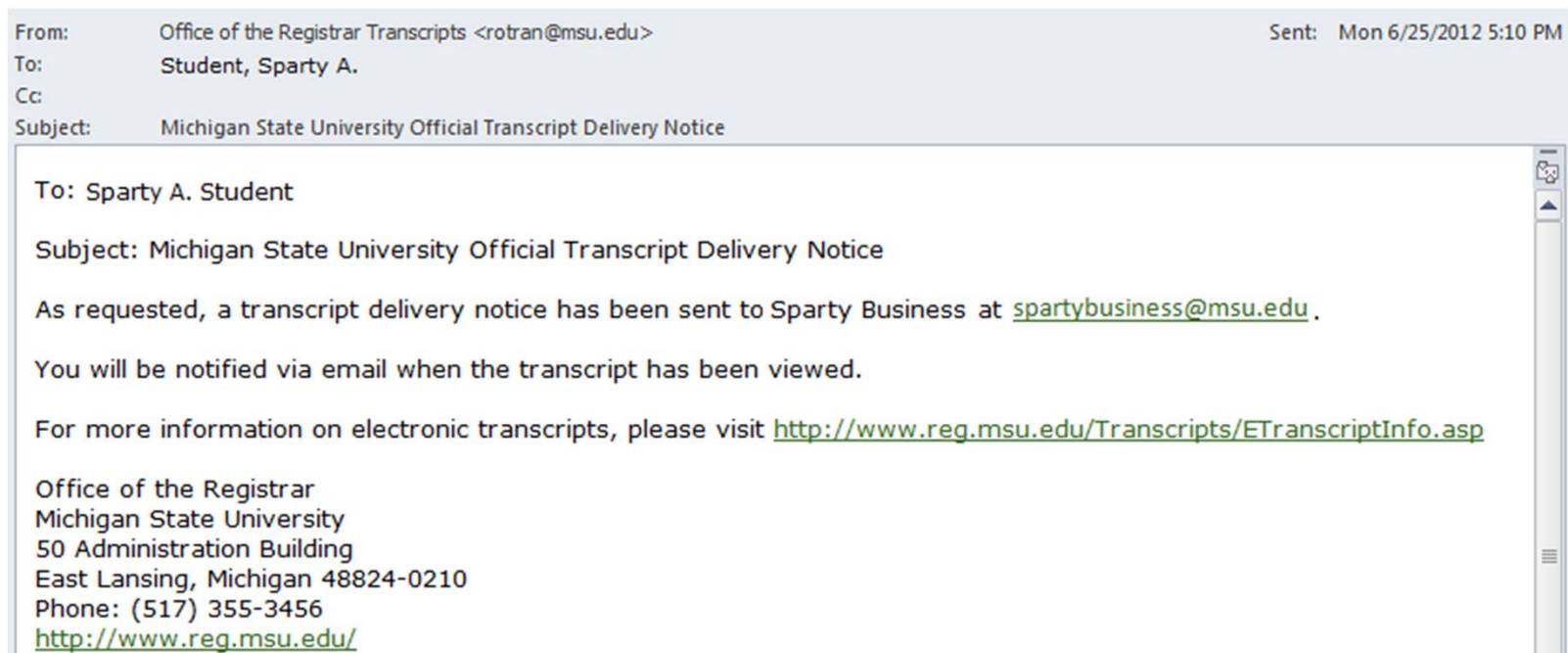
Please note that transcripts are only available for viewing for 30 days and can only be viewed 20 times.

For more information on electronic transcripts, please visit <http://www.reg.msu.edu/Transcripts/ETranscriptInfo.asp>.

Office of the Registrar
Michigan State University
50 Administration Building
East Lansing, Michigan 48824-0210
Phone: (517) 355-3456
<http://www.reg.msu.edu/>

FYI Email to Student

Student gets email FYI when ordered online and electronic delivery



eTranscript Pick-up

All users directed to one location

Registered
User Login
and Pick-up



Michigan State University
Official Electronic Transcripts

To access an official electronic transcript, please complete the following form.

You will need to enter the secure access code from the notification email.
It may be easiest to copy/paste the code to this page.

When finished, press the submit button at the bottom of the page.

[More Information About Electronic Transcripts.](#)

If you would like to order a transcript, please submit a [Transcript Request](#).

If you are a frequent user and have a userid and password to this system, [log in here](#).

Your Name

Your Telephone Number

Your Email Address

Secure Access Code

All transcripts are displayed in PDF (Portable Document Format). If you do not have a PDF reader installed on your system, you can download the free [Adobe Reader](#).



Registered User Login

Email address and password

Electronic Transcript Registered User Login

To access all official electronic transcripts for your account, please enter your user id and password below.

When finished, press the submit button at the bottom of the page.

[More Information About Electronic Transcripts.](#)

Registered Email Address

Password

All transcripts are displayed in PDF (Portable Document Format). If you do not have a PDF reader installed on your system, you can download the free [Adobe Reader](#).



Registered User Menu

- Change password (recommended at first login)
- View MSU's Key to Transcript
- Click on student's name to view transcript
- Review last viewed date
- Access transcripts for up to 30 days

Electronic Transcript Registered User View List
Log Out

**By viewing a transcript listed below, I certify that I am the intended recipient of this transcript.
 This information will be maintained on a confidential basis and will not be shared with any other person or entity, except as authorized
 by the [Family Educational Rights and Privacy Act](#).**

To view a transcript, click on the student's name.

Transcripts can only be viewed 20 times and are only available for 30 days.

[Change Password](#)
[View MSU's Key to Transcript](#)

Student	Recipient	Last Viewed
Student, Sparty A	LANSING COMMUNITY COLLEGE	-
Shadows, M	LANSING COMMUNITY COLLEGE	-
Smith, Joe	LANSING COMMUNITY COLLEGE	-
Doe, Jane	LANSING COMMUNITY COLLEGE	6/25/2012 4:11:17 PM



Secure Access Code Validation

- Secure Access Code from email
- No other matching (name can differ), but all data entered is logged

Michigan State University
Official Electronic Transcripts

To access an official electronic transcript, please complete the following form.

You will need to enter the secure access code from the notification email.
It may be easiest to copy/paste the code to this page.

When finished, press the submit button at the bottom of the page.

[More Information About Electronic Transcripts.](#)

If you would like to order a transcript, please submit a [Transcript Request](#).

If you are a frequent user and have a userid and password to this system, [log in here](#).

Your Name

Sparty Business

Your Telephone Number

517-353-1855

Your Email Address

spartybusiness@msu.edu

Secure Access Code

All transcripts are displayed in PDF (Portable Document Format). If you do not have a PDF reader installed on your system, you can download the free [Adobe Reader](#).

Access Errors

- No match on Secure Access Code
- Transcript has “expired”
- Maximum view limit exceeded
- If multiple incorrect Secure Access Codes entered, IP is blocked from system

MSU Official Electronic Transcripts
Secure Access Code Verification

Error!

Either the Secure Access Code is not valid or it has expired.

If you think you entered the code incorrectly, you may [go back and try again](#).



Recipient Verification

MSU Official Electronic Transcripts Secure Access Code Verification

Your Secure Access Code has been verified.

According to our records, this transcript was ordered by:

SPARTY A. STUDENT

Intended for:

Sparty Business
spartybusiness@msu.edu
101 Administration Rd
East Lansing, MI 48823

I certify that I am the intended recipient of this transcript.

This information will be maintained on a confidential basis and will not be shared with any other person or entity, except as authorized by the [Family Educational Rights and Privacy Act](#).

I agree with the above statements and wish to view the transcript.

[View Transcript](#)

eTranscript

THIS DOCUMENT IS OFFICIAL ONLY IF OBTAINED DIRECTLY FROM MICHIGAN STATE UNIVERSITY.


MICHIGAN STATE UNIVERSITY
OFFICIAL ACADEMIC TRANSCRIPT

Student, Sparty A. STUDENT ID: [REDACTED]

PRINTED: 06/25/12
PAGE: 01 OF 01

COURSE	TITLE	CRS	GRADE	S	H	COURSE	TITLE	CRS	GRADE	S	H
PREVIOUS/TRANSFER INSTITUTIONS						FALL SEMESTER 2011 08/31/11 - 12/16/11					
MARIAN HIGH SCHOOL						LB 332	TECHNOLOGY AND CULTURE (W)	4		3.0	
BLOOMFIELD HILLS MI	ATTENDED: 08/04 - 05/08					PHY 251	INTRO PHYSICS LAB I	1		3.5	
						PSL 310	PHYSIOLOGY PRE-HEALTH PROF	4		3.0 R	
											5
UNDER											
FALL	ISS										5
LB											3
LB											R
LB											5
											3
SPRIN											
FCE											14/12
LB											
LB											
LB											
SUMME											
IAH											
SUMME											
ISS											
FALL											
ARB											
CEM											
IAH											
LB											
SPRIN											
CEM											
EPI											
HNF											
LB											
SUMME											
MMG											
CUM CREDITS : 70.0 CUM GPA : 3.1285											
FALL SEMESTER 2010 09/01/10 - 12/17/10											
BMB 401	BASIC BIOCHEMISTRY	4			2.0						
CEM 255	ORGANIC CHEMISTRY LABORATORY	2			4.0						
HNF 375	COMMUNITY NUTRITION	2			4.0						
PSL 431	HUMAN PHYSIOLOGY I	3			1.0 S						
ZOL 408	HISTOLOGY	4			3.0						
CUM CREDITS : 85.0 CUM GPA : 3.0352											
SPRING SEMESTER 2011 01/10/11 - 05/06/11											
LB 336	GENDER, SCIENCE, TECHNOLOGY (W)	4			3.5						
MMG 413	VIROLOGY	3			1.0 S						
PHY 231C	INTRODUCTORY PHYSICS I	3			3.0						
ZOL 328	COMPAR ANAT & BIO VERTEB (W)	4			2.0						
CUM CREDITS : 99.0 CUM GPA : 2.9494											
-----END OF COLUMN-----											

PROVIDED SOLELY FOR:
Sparty Business
spartybusiness@msu.edu
101 Administration Rd
East Lansing, MI 48823


Nicole G Rovig
University Registrar

View FYI to Student

Notice sent to student each time transcript is viewed

From: Office of the Registrar Transcripts <rotran@msu.edu> Sent: Tue 6/26/2012 8:37 AM
To: Student, Sparty A
Cc:
Subject: Michigan State University Official Transcript Viewing Notification

To: SPARTY A. STUDENT

Subject: Michigan State University Official Transcript Delivery Notice

The transcript you ordered for Sparty Business (spartybusiness@msu.edu) was viewed on Tuesday, June 26, 2012 at 8:37:24 AM.

For more information on electronic transcripts, please visit <http://www.reg.msu.edu/Transcripts/ETranscriptInfo.asp>

Office of the Registrar
Michigan State University
Hannah Administration Building
426 Auditorium Road, Room 150
East Lansing, MI 48824-2603
Phone: (517) 355-3456
<http://www.reg.msu.edu/>



RO Staff Tools

- Search etranscript activity log (Log everything!!)
- View PDF transcript
- Correct fax number/email address and resend
 - Resending email will reset Secure Access Code
- Unblock an IP address
- Delete a transcript
- Manage registered users

To view the transcript, click on 'Create' in the Activity column.

To send a transcript to a corrected email address, to reset the Secure Access Code, or to delete the Electronic Transcript, click on the first Log ID value (far right column).

To view details for a specific IP Address, click on an IP Address.

PID	Date	Type	Activity	Email	Fax	Online RO Order#	Log Details	IP Address	Log ID
A11111111	10/1/2011 11:21:38 AM	Email	Create	schuett1@msu.edu			STUDENT, SPARTY A LANSING COMMUNITY COLLEGE TESTING@REALLYLONGE123456790.COM EAST LANSING MI 48824		1404
A11111111	10/3/2011 2:39:34 PM	Email	AdminView	schuett1				35.8.47.2	1482
A11111111	10/3/2011 2:39:34 PM	Email	ResendEmail	schuett1@msu.edu			schuett1		1483
A11111111	10/3/2011 2:39:34 PM	Email	SendEmail	schuett1@msu.edu			0ymfDzb84xAY		1484
A11111111	2/7/2008 2:51:58 PM	Email	ValidKey	test@msu.edu			kris -- test ESDev1	35.8.47.2	1485
A11111111	2/7/2008 2:52:00 PM	Email	View	test@msu.edu			kris test Mozilla/5.0 (Windows; U; Windows NT 5.1; en-US; rv:1.8.1.11) Gecko/20071127 Firefox/2.0.0.11 ESDev1	35.8.47.2	1486



The Numbers

- Cost
 - Paper transcript: 72 cents to produce, including postage
 - Electronic transcript: **zero**
- Launched November 2007
- Online Orders requesting electronic delivery
 - 2008: 24%
 - 2010: 31%
 - 2012 (to date): 46%
- 2011 Transcript Totals
 - 90,000 Transcripts produced
 - 27,000 (30%) electronically delivered
 - 25,800 via email, 1,200 faxes



The Future

- Additional Document Upload & Delivery
- Upgrade code?
- Integration with new SIS?



Other Certified eDocs: eCEU

The Process

- Department enters participant email address
- Upon completion, participant emailed Secure Access Code and a link to the website, always from ROCert@msu.edu
- If valid code is entered, record presented in PDF format

Advantages, Security, Questions (similar to eTranscript)

- Quick response time
- No need for recipient to create user account on RO site
- IP address blocked after multiple, incorrect attempts
- Record available for 180 days
- Record can only be viewed 20 times



More information about eCEUs

Security

- Secure Access Code is a very long, random string of characters, numbers, and symbols
- IP address blocked after multiple, incorrect attempts
- Record available for 180 days
- Record can only be viewed 20 times

Questions

- Is this process safe?
- How do I know the email sent to me isn't spam or that the link is safe to click?



eCEU Process

Similar process to eTranscripts, but a few differences:

- MSU Sponsoring department enters participant email into existing CEU administration system
- CEUs are issued one-time to participants
- Participant can share CEU record (secure access code) with anyone, e.g. supervisor, for CEU verification
- PDF not stored, but generated on-the-fly



eCEU Generation

Initial email and code generation



eCEU Management					
<p>Notifications can be sent to all participants by clicking the "Send All Email" buttons below. After initial emails are sent en masse, you can resend individual emails by clicking the "Resend Email" button next to each participant.</p> <p>Only 20 views are allowed per record (administrative views do not count). Additional views can be added by clicking "Add 5 Views" button. The "View Log" button will display all activity relating to a specific eCEU.</p>					
<input type="button" value="Send All Emails"/>					
Course Number		ActivityTitle		Section Number	
8571SB		KBS K-12 Partnership Summer Institute 2012: 6/20		001	
Name	Email	Most Recent Key (click to preview)	Most Recent Email Sent	Views / Remaining	Actions
John Doe	johndoe@yahoo.com			0 / 20	-
Sparty A Fan	sparty@msu.edu			0 / 20	-
Number of Participants = 2					

ECEU Actions	
<p>2 emails have been sent!</p> <p>Return to Partipant Listing</p>	



eCEU Administration

Preview, resend, reset, view log...

eCEU Management					
<p>Notifications can be sent to all participants by clicking the "Send All Email" buttons below. After initial emails are sent en masse, you can resend individual emails by clicking the "Resend Email" button next to each participant.</p> <p>Only 20 views are allowed per record (administrative views do not count). Additional views can be added by clicking "Add 5 Views" button. The "View Log" button will display all activity relating to a specific eCEU.</p>					
<p>Initial send has already been completed. You can only resend to individual participants.</p>					
Course Number		ActivityTitle		Section Number	
8571SB		KBS K-12 Partnership Summer Institute 2012: 6/20		001	
Name	Email	Most Recent Key (click to preview)	Most Recent Email Sent	Views / Remaining	Actions
John Doe	johndoe@yahooo.com		6/26/2012 9:45:25 AM	0 / 20	View ECEU Log Add 5 Views Reset Key & Resend Email
Sparty A Fan	sparty@msu.edu		6/26/2012 9:45:25 AM	0 / 20	View ECEU Log Add 5 Views Reset Key & Resend Email
<p>Number of Participants = 2</p>					



eCEU Email

From: Office of the Registrar <ROCert@msu.edu> Sent: Tue 6/26/2012 9:45 AM
To: Fan, Sparty A
Cc:
Subject: Michigan State University Official Continuing Education Unit Record TEST Server

To: Sparty A Fan

Subject: Michigan State University Official Continuing Education Unit Record

According to our records, you have earned Continuing Education Unit(s).

In order to view the official, electronic Continuing Education Unit (eCEU) record, please go to the web site detailed below and enter the Secure Access Code.

Web Site: <http://www.test.reg.msu.edu/CertifiedDocuments/ECEUInfo.asp>

Secure Access Code:

For more information on eCEU records, please visit <http://www.test.reg.msu.edu/CertifiedDocuments/ECEUInfo.asp>.

Office of the Registrar
Michigan State University
50 Administration Building
East Lansing, Michigan 48824-0210
Phone: (517) 355-3456
<http://www.test.reg.msu.edu/>



eCEU Secure Access Code Validation

- Secure Access Code from email
- No other matching (name can differ), but all data entered is logged

Michigan State University
Official Electronic Continuing Education Unit Participant Records

To access an official electronic Continuing Education Unit (CEU) participant record, please complete the following form.

You will need to enter the secure access code from the notification email.
It may be easiest to copy/paste the code to this page.

When finished, press the submit button at the bottom of the page.

[More Information About Electronic Continuing Education Unit Records.](#)


Your Name

Your Telephone Number

Your Email Address

Secure Access Code

All records are displayed in PDF (Portable Document Format). If you do not have a PDF reader installed on your system, you can download the free [Adobe Reader](#).



eCEU Access Errors

- No match on Secure Access Code
- Record has “expired”
- Maximum view limit exceeded
- If multiple incorrect Secure Access Codes entered, IP is blocked from system

MSU Official Electronic Continuing Education Unit Participant Records
Secure Access Code Verification

Error!

Either the Secure Access Code is not valid or it has expired.

If you think you entered the code incorrectly, you may [go back and try again.](#)

eCEU Recipient Verification

MSU Official Electronic Continuing Education Unit Participant Records

Secure Access Code Verification

Your Secure Access Code has been verified.

According to our records, this record is for :
Sparty A Fan

I certify that either I am the participant or have been authorized by the participant to view this record.
This information will be maintained on a confidential basis and will not be shared with any other person or entity, except as authorized by the Family Educational Rights and Privacy Act.

I agree with the above statements and wish to view the transcript.

View CEU Record



eCEU

1 / 1 90.9% Collaborate Sign

Find

MICHIGAN STATE UNIVERSITY

Office of the Registrar
State Board Continuing Education Unit
Participant Record

Sparty A Fan
345 Lake Ave
Muskegon, MI 49445

KRS K.12 Partnership Summer Institute 2012: 6/20

This first day of the summer... id scientists and immersing

ADVISORY: It is a criminal c... record or certificate of c... administrator ing Education Unit (SB CEU) and/or maintain school and approval.

Angie Penner Sevenski
Angie Penner Sevenski, CEU Coordinator
150 Administration Building
East Lansing, MI 48824-0210
Questions? (517) 432-3959

Issue Date: 6/26/2012

MSU is an affirmative-action, equal-opportunity employer.

eCEU Numbers

- Average 7,000 Records/Year
- Savings
 - Postage: >\$3,000
 - Supplies: \$ 500
 - FTE: 0.5



Thank you!

Kristin Schuette
Associate Registrar for Technology
schuett1@msu.edu

